(https://www.uc.edu)

# Social Distancing

In order to reduce infection rates (https://coronavirus.ohio.gov/wps/portal/gov/covid-19/resources/general-resources/Social-Distancing-Infographics) and slow the spread of COVID-19, keeping space between you and others is one of the best tools possible at this time, since people can spread the virus before they know they are sick and even if they have no symptoms.Social distancing is important for everyone but especially helps protect people who are at higher risk of getting very sick.

A distance of 6 feet from others **must** be maintained in open spaces. In open spaces, this requires 36 square feet per person. In spaces marked for fire code occupancy, a good rule of thumb is to divide the fire code occupancy in half for the new occupancy limit (per state guidelines) and maintain 6 feet between people.

Please note that this 6-foot rule applies to open spaces between people but does not apply if a barrier is in place. Barriers (being in an enclosed office or room) do suffice for distancing. Thus, members of the campus community can be less than 6 feet apart if an office or room wall, plexiglass partition or other barrier is between them to effectively stop the spread of droplets.

- UC Planning, Design + Construction (https://www.uc.edu/af/pdc.html) can assist with determining compliant occupancy restrictions as well as any changes needed in terms of appropriate signage. Floor plans for campus locations and space dimensions for such planning purposes can be found at https://space.uc.edu/. (https://space.uc.edu/) Point of contact for questions or consultation is Jamie Accurso, Director of Planning, at jamie.accurso@uc.edu (mailto:jamie.accurso@uc.edu)

- No assessment is needed if employees have a private workspace, such as an enclosed office.

- If employees will be needed in the workspace and if the current space is not compliant with required distancing, this can be resolved with adaptations such as:

1. Rearrangement of workstations, desks, etc.
2. Installation of barriers, such as a plexiglass partitions
3. Staggered shifts among the employees, combined with daily cleaning and sanitizing by employees on such staggered shifts within a shared spaced.

Please note that COVID-19 physical space modifications cannot violate existing fire code regulations. Examples would include compliance with ingress/egress requirements, unimpeded sprinkler coverage, continued integrity of firewalls, etc. UC Public Safety (https://www.uc.edu/about/publicsafety/fire.html) can assist with compliance questions related to fire code considerations. For questions about fire code regulations, contact is K. Rob Schrand, Fire Safety (https://www.uc.edu/about/publicsafety/fire.html) Manager, at kenneth.schrand2@uc.edu (mailto:kenneth.schrand2@uc.edu)

# Elevator Best Practices

There are different elevator capacities on campus, but if you judge that you cannot enter and ride an elevator without being 6 feet (about two arm lengths) from others on the elevator, please do not enter the elevator. Please wait for the next elevator or take the stairs if that is an option for you.