

## cNAfME Executive Board Meeting Minutes

**Date:** 10/25/2021

**Time Started:** 8pm

**Called To Order By:** Dr. Koster

**Attendance:** Elira Mavraj, Chris McAfee, Emma Uruburu, Matt Grosso, Halie Carden, Keith Koster, Katie Dessert, Angela Burtulato, Madison Garraffo, Paige Lee, & Madi Yung

### **Agenda Items:**

1. What will the conference look like for you?
  - a. Responsibilities as EBoard Members (inc. what to send out to chapter advisors)
  - b. How to register
  - c. Pick a time to be in one place
  - d. Mask Requirement and Vaccine/PCR Test Pre-Reg
2. Student Teaching Panel
  - a. Send me people!
  - b. Come prepared with some questions
3. Other Conference Items
  - a. Helping chapters get to Conference
  - b. Any questions you may have
4. Syracuse Conference Updates
  - a. Contacting your schools, OCMEA, etc.
  - b. Questions, comments, or ideas?
5. Open Forum

### **General Notes & Goals:**

NYSSMA News

- Fewer all state groups means that they've extended sessions and accepted more sessions that will run through most of Saturday

- We need presiders that will introduce clinicians and give them a certificate at the end. Room chairmen will set up the room, pass out handouts, get late people settled, etc.
- Info on NYSSMA website for things to do as a presider/room chair list
- Also has a link on how to cite this on the resume
- E-Board sessions are...
  - Friday, December 3rd 2021
    - 8:15am-9:15am: Advocacy in Your Collegiate Setting
    - 9:30am-10:30am Student Teaching Panel
    - 6pm-7pm: Collegiate Business Meeting & Dinner
    - 7pm-8pm: Collegiate interaction Hour

What will the conference look like for you?

- Responsibilities as EBoard Members (inc. what to send out to chapter advisors)
  - Friday morning collegiate sessions
  - Friday will be full of presiding and room chairmen
  - We will all get a scholarship for our participation for presiding and being a room chairman
- How to register
  - Scholarship check comes to us after the conference
  - Since we are presenting at the state conference we should reach out to our school's NAFME chapter/advisor to see if our school can cover our registration and/or lodging
- Pick a time to be in one place
  - Lets spread ourselves out to different rooms when presiding/room chairing
  - We should all get coffee at some point just to chat as people as opposed to working
- Mask Requirement and Vaccine/PCR Test Pre-Reg
  - Full mask requirement as the convention center is requiring a mask
  - Proof of vaccination or negative PCR test 72hrs before arriving to NYSSMA

Student Teaching Panel

- Send people to Chris

- Come prepared with some questions

#### Other Conference Items

- Helping chapters get to Conference
  - Email chapters to about the conference and conference opportunities
- Any questions you may have

#### Syracuse Conference Updates

- Contacting your schools, OCMEA, etc.
  - Contact your schools and let them know students can apply!
  - There will be a business meeting there that we should be at
- Questions, comments, or ideas?

#### Open Forum

#### Upcoming events:

- **Winter Conference: Thursday, December 2nd - Sunday, December 5th - in person**
  - Collegiate Day: Friday, December 3rd 2021
    - 8:15am-9:15am: Advocacy in Your Collegiate Setting
    - 9:30am-10:30am Student Teaching Panel
    - 6pm-7pm: Collegiate Business Meeting & Dinner
    - 7pm-8pm: Collegiate interaction Hour
  - First collegiate session is Thursday evening and the last one is 3:45pm on Saturday
- **Biannual 2022 State Collegiate Conference: March 25 – 26, 2022 at Syracuse University, Syracuse, NY.**
  - Collegiate date is Saturday, March 26th
  - Runs opposite of Eastern NAFME
  - Opportunity for collegiate presentations! Submit your proposal [here](#)
  - Reach out to [rbditche@syr.edu](mailto:rbditche@syr.edu) with any questions

**Approved Motions:**

- N/A

**Adjourned By:** Chris McAfee

**Time Ended:** 9:00pm

**Minutes Finalized by:**